

## **EPCI Lead Cost Controller**

**Location:** Vung Tau or other project sites as required

**Job Type:** Full-time

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### **Job Description**

- Manage and coordinate the EPCI Cost Management System (Excel-based).
  - Ensure EPCI contractor reporting and invoicing processes comply with contractual and procedural requirements.
  - Oversee contractor cost inputs and all cost-related activities for EPCI scope.
  - Coordinate cost control activities for CPP Topsides and Living Quarters (LQ) scopes.
  - Act as focal point for Management of Change (MOC), including review, assessment, and cost updates.
  - Prepare and consolidate monthly cost reports (VOWD, EAC, commitments, cash calls, forecasts, etc.).
  - Monitor budgets, expenditures, and commitments to ensure effective cost control.
  - Provide cost trending analysis and forecasting for the project.
  - Verify contractor invoices in accordance with approved procedures.
  - Support the review of cost estimates, variations, and claims from EPCI contractors.
  - Maintain cost tracking systems including variance registers, change registers, and work orders.
  - Interface with PMT, contractors, subcontractors, suppliers, and relevant stakeholders.
  - Identify cost risks and propose mitigation strategies.
  - Report cost overruns and non-compliance issues to the Project Controls team.
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### **Job Requirements**

#### **Education:**

- Bachelor's Degree in Engineering or Business Administration.
- Membership in a recognized professional institution is an advantage.
- Good command of English (spoken and written).

#### **Experience:**

- 10–15 years of experience in project cost control.

- Minimum 5 years working on major Oil & Gas projects.
- At least 5 years in a supervisory/lead role.
- Strong experience in:
  - Cost control, forecasting, and risk management
  - Management of Change (MOC) processes
  - Time impact analysis
  - Budget planning and cost monitoring

### **Skills & Competencies:**

- Proficient in Excel and cost control software/tools such as SAP, Primavera P6, Ecosys, Kildrummy, Crystal Ball, etc.
  - Strong understanding of EPCI project phases: Engineering, Procurement, Fabrication, Installation, and Commissioning.
  - Strong analytical and problem-solving skills.
  - Excellent communication and stakeholder management skills.
  - Ability to work under pressure and manage multiple priorities.
  - Ability to work independently and in a multicultural environment.
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### **Benefits & Compensation**

- Competitive salary package based on experience and qualifications.
- Performance-based bonus and project incentives.
- Opportunity to work on large-scale, international Oil & Gas projects.
- Professional and dynamic working environment.
- Training and career development opportunities in Project Controls and Cost Management.
- Full benefits in accordance with company policy and labor law.
- Allowances for site work and business travel (if applicable).