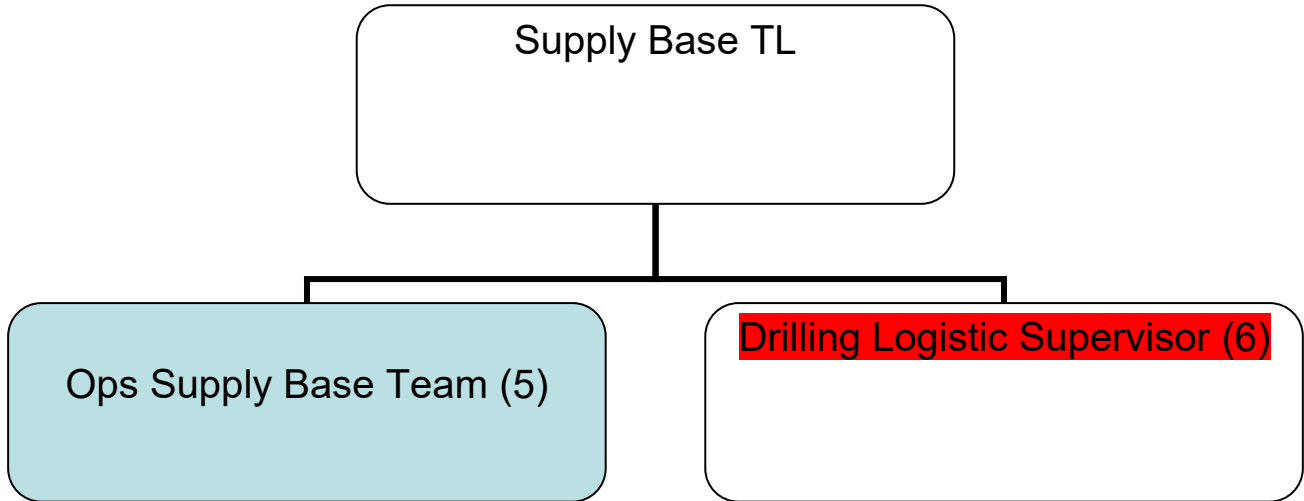


DIMENSIONS

- Company of 150 staff
- PSCM Department of 11 staff
- Ops Supply Base Team of 5
- 3rd Party Spend through Ops & BUR PSCM Team: USD 31M / year

TEAM STRUCTURE



PURPOSE OF THE ROLE

Reporting to Supply Base TL, the post holder is accountable for developing and executing various sourcing initiatives, adding value through their breadth of experience, expertise, and established networks. Develops and executes sourcing strategies in alignment with applicable market sector and commodity strategies. The role includes understanding the local business objectives and desired outcomes, engaging internal customers and building support for the initiatives, understanding options and risks associated with supply chain activities, building supplier relationships in order to achieve superior supplier performance, negotiating commercial terms to deliver best value solutions, and measuring / reporting the value delivered.

Equally important is delivery of all services based on good relationships with suppliers in meeting all ROSNEFT expectations and requirements in HSE, technical integrity and cost effectiveness in ensuring strict compliance with ROSNEFT Group Procurement policies, principles and relevant governing legislations as PSC and other related VN laws and regulations.

ROLES AND RESPONSIBILITIES

The primary responsibilities of post holder will include, but not limit to:

1. Accountable for HSE and safety in particular, in all base operations and influence all contractors and suppliers involved to achieve the same HSE standards as ROSNEFT. Ensure that ROSNEFT Safety Standard and Golden rules are applied to all Drilling Supply Base activities.
2. Arrange site inspections of warehouse, office, yard and vessel in accordance with the HSE Plan. Follows up with HSE Officer to ensure that all hazards discovered during inspections or routine walkabouts are closed out in due time.
3. Ensure effective Vessel utilization and maintain control of vessel cost including fuel. Arrange On hire/Off hire survey.
4. Follow up on all helicopter operations. Ensure safe; effective and timely flight operation to support Drilling rigs
5. Arrange for import/export clearance of goods, materials and equipment, including geological samples, in Vung Tau related to drilling and coordinate clearance formalities for vessels, rigs, barges, etc inward and outward.
6. Establish effective control mechanism and procedures for monitoring performance of drilling activities including vessel and helicopter to achieve reductions in operating cost and prevention of loss. Provide operational management information to ROSNEFT Ho Chi Minh City.
7. Receive, store, maintain, issue and deliver materials and equipment as requested. Make sure the correct Inventory stock in Supply Base and its availability for clients. Ensure Inventory Management Process and Procedures are maintained to properly control Company Asset.
8. Maintain effective/good business relationship with contractors, PV subsidiaries and local authorities to enhance ROSNEFT's reputation.
9. Maintain link with Supply Base Operator to ensure that all services are working safely; properly and efficiently
10. Maintains good relationships with other operators at the Supply Base and recommends areas where sharing of services may achieve economies
11. Ensure good networking and communications between Vung Tau, Ho Chi Minh City offices, drilling rigs and contractors to improve service levels and reduce avoidable costs.
12. Manage, develops, motivate and coach the Vung Tau Supply Base Drilling team to help individual, team to achieve the objectives
13. Monitor performance of major contractors

CORE COMPETENCIES

- o Be able to focus effort and prioritise work to deliver business value
- o Have a bias for action, does things before being asked to, or forced to
- o Anticipate future situations and plans to meet them
- o Willingly take the lead when challenges occur
- o Be an open and effective communicator
- o Demonstrate a shared commitment to team success
- o Have a respect for others cultures and perspectives
- o Demonstrate openness to new ideas

PROFESSIONAL AND TECHNICAL COMPETENCIES

- o Supplier Performance Management – Skilful Application
- o Warehouse & Inventory Management – Skilful Awareness
- o Logistic Process – Skilful Awareness

QUALIFICATIONS & EXPERIENCES:

<u>ATTRIBUTES</u>	<u>ESSENTIAL</u>	<u>DESIRABLE</u>
a) Education	Business or Technical college/university degree	
b) Other Training	Logistic management Materials control system Rigging and Slinging	Training on basic oil gas technology, drilling
c) Experience	5 years of experience in logistic area	
d) Language	Good English skills both verbal and written	
e) Other requirements (if any)	Strong computer skills (Excell, Word, Power Point)	

CHALLENGES:

- *Work with local contractors where the safety standard is low and not up to ROSNEFT standard
- * Work with many monopoly services local Companies where the services are provided not meet ROSNEFT expectations
- * The Customs clearance formality in VN is complicated and bureaucratic
- * The pressure of work to meet offshore service requirements

Form prepared by:

Position:

PSCM Manager

Date: